

## **Overview and Scrutiny Board 25<sup>th</sup> January 2012**

### **Work Programme and Scrutiny Review Progress Report**

#### **Recommendations**

- 1) That the Overview and Scrutiny Board consider the Work Programme and agrees any additions or amendments that are considered appropriate.
- 2) That the Overview and Scrutiny Board consider a progress update, with regard to any ongoing scrutiny reviews, and agrees any recommendations as considered appropriate.
- 3) That the Overview and Scrutiny Board consider the appointment of a Task and Finish Group review of Post-16 Transport.
- 4) That the Overview and Scrutiny Board consider the appointment of a Task and Finish Group to undertake a review of the Council's Street Lighting Energy Saving Project.

#### **1.0 Work Programme**

- 1.1 An updated draft Work Programme is attached at Appendix A for consideration. Members have the opportunity to review the Work Programme and make any suggestions for additions or amendments.

#### **2.0 Scrutiny Reviews – Progress Report 2011/12**

- 2.1 Progress of the Task and Finish Groups that have been commissioned by the Overview and Scrutiny Board during 2011/12 is attached at Appendix B. The Task and Finish Groups that are currently live are, as follows:
  - Paediatric and Maternity Services
  - Older Adult Mental Health Services
  - Post-16 Transport (schedule to commence in January 2012)
- 2.2 With regard to the Post-16 Transport review, a copy of the initial scoping document is attached at Appendix C for information. The Board is asked to consider whether the Task and Finish Group should commence to enable an assessment of the 2011/12 changes which were implemented in September 2011.

- 2.3 A Task and Finish Group has been proposed to review the Council's Street Lighting Energy Saving Project. Further information on the purpose of the review and a summary of the Plan is attached at Appendix D. Councillor John Whitehouse will be in attendance at the meeting to present the information.

### **3.0 Forward Plan**

- 3.1 The following items appertaining to the remit of the Overview and Scrutiny Board are currently included in the forward plan:

3.2 Cabinet – 26<sup>th</sup> January 2012

#### **2012-13 Budget – An Update**

To inform Cabinet of any changes to the information in the draft budget proposals in light of the consultation and the Formula Grant Settlement.

#### **Quarter 3 Monitoring**

This report informs members of the forecast 2011/12 financial and performance position of the authority. It highlights the main reasons for any variations for each service and the impact on the Authority's reserves position and the delivery of the Medium term Financial Plan.

#### **Member Development Strategy 2012**

The Member Development Strategy has been refreshed.

#### **Armed Forces Covenant with Warwickshire Public Sector Partners**

To consider entering in a mutual public sector covenant with the Armed Forces to support Armed Forces personnel and their families to facilitate their integration with local communities.

#### **Memorandum of Understanding between Warwickshire, Coventry City Council and Solihull MBC**

To consider forming an agreement with Coventry City Council and Solihull MBC on joint working.

#### **Corporate Business Plan: Review Outcomes, Measure and Targets 2012-13**

Review of Outcomes, Measures and Targets in the Corporate Business Plan 2012-13.

3.3 Cabinet – 16<sup>th</sup> February 2012

#### **Declare surplus and dispose of land adjacent to the Montague Road Depot and the former Ridgeway School site – EXEMPT**

Consideration to declare surplus and dispose of land adjacent to the Montague Road Depot and the former Ridgeway School site.

### **Rural Broadband Development Proposals and Local Broadband Plan**

As part of the Government initiative to improve Broadband in rural areas, Warwickshire County Council, in partnership with Coventry City Council and Solihull MBC, is seeking to submit a Local Broadband Plan to BDUK. This will attract up to £4 million in government support for this initiatives. This report outlines our proposals for supporting the development of Broadband in rural areas.

### **Approval of New ICT Strategy**

The County Council ICT Strategy has been reviewed as planned at the end of 2011. This document presents the new Strategy and highlights key elements of the Strategy.

### **Adoption of Google Mail Product**

As part of the plans to replace our current e-mail system, Warwickshire County Council has led a Cabinet Office G-Cloud Project exploring the potential benefits of adopting a Cloud Computing Solution. This document reports on the results of a pilot of these facilities and will outline the business case for adoption if the pilot is successful.

### **Report to dispose of land at Ilmington for Rural Affordable Housing and Local Market Housing**

Report to update previous decision in respect of land at Mabels Farm, Ilmington.

### **Treasury Management Strategy 2012/13**

This report sets out the proposed Treasury Management Strategy for 2012/13 as required by the CIPFA Code of Practice on Treasury Management.

### **Disposal of Surplus School Sites**

This report seeks outstanding permissions to enable the final disposal of vacated school sites and buildings.

## 3.4 Cabinet – 15<sup>th</sup> March 2012

### **Review of Anti-Fraud Corruption Strategy**

Reports the outcome of a review of the Council's Anti-Fraud Strategy.

### **Medium Term Financial Plan and Capital Strategy**

To recommend the MTFP and Capital Strategy to Council for approval.

### **Property at Bath Place, Leamington – EXEMPT**

Following the fire at this property in September 2009 and the negotiations for an insurance settlement the report proposes what is to happen to the property.

### **2012/13 Service Estimates**

To present the detailed service estimates for 2012/13 consistent with the 2012/13 Budget which will be approved by Council in February 2012.

## 4.0 Dates of Future Meetings

4.1 Future meetings of the Overview and Scrutiny Board have been scheduled for 2.00 p.m. on the following dates:

- 14<sup>th</sup> March 2012
- 30<sup>th</sup> May 2012

	Name	Contact details
<b>Report Author</b>	Georgina Atkinson	<a href="mailto:georginaatkinson@warwickshire.gov.uk">georginaatkinson@warwickshire.gov.uk</a>
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	Councillor Heatley	<a href="mailto:cllrheatley@warwickshire.gov.uk">cllrheatley@warwickshire.gov.uk</a>
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**Overview and Scrutiny Board  
Work Programme 2011/12**

MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
25 <sup>th</sup> January 2012	Questions to the Portfolio Holders			√							
	Transformation Programme (Phil Evans)	To scrutinise the delivery of the Programme, including timescales and proposals.	√		√	√					
	Treasury Management Monitoring Report 2010/11 (Phil Triggs)		√								
	Quarter 3 Financial Monitoring Report (Virginia Rennie)		√								
	Public Services Reform Task and Finish Group	To receive a report outlining progress against each of the recommendations arising from the review and the impact.		√	√						
	Local Broadband Plan	To receive an interim report on the Local Broadband Plan and update on Google Mail.		√	√						
14 <sup>th</sup> March 2012	Questions to the Portfolio Holders			√							
	Transformation Programme (Phil Evans)	To scrutinise the delivery of the Programme, including timescales and proposals.	√		√	√					

Last update 5<sup>th</sup> January 201208 Work Programme – 25<sup>th</sup> January 2012

**Overview and Scrutiny Board  
Work Programme 2011/12**

MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
30 <sup>th</sup> May 2012	Questions to the Portfolio Holders			√							
	Transformation Programme (Phil Evans)	To scrutinise the delivery of the Programme, including timescales and proposals.	√		√	√					
25 <sup>th</sup> July 2012	Questions to the Portfolio Holders			√							
	Property Rationalisation Programme (Steve Smith)	To receive an update on the Programme, including information on Local Centres.			√						
3 <sup>rd</sup> October 2012	Transformation Programme (Phil Evans)	To scrutinise the delivery of the Programme, including timescales and proposals.	√		√	√					
	Questions to the Portfolio Holders			√							
12 <sup>th</sup> December 2012	Transformation Programme (Phil Evans)	To scrutinise the delivery of the Programme, including timescales and proposals.	√		√	√					
	Questions to the Portfolio Holders			√							
	Big Society Fund (Nick Gower-Johnson)	To enable the Board to scrutinise the impact of the Fund, the performance of the community groups and the effectiveness of the services.	√						√		√

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**Overview and Scrutiny Board  
Work Programme 2011/12**

MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
Dates to be fixed	Sub-Regional Programme of Collaboration (Monica Fogarty)										
	Performance Management (Phil Evans)	To consider proposals regarding methods to improve performance monitoring by the Boards and the Scrutiny Committees.	√								

Briefing Notes		
SUBJECT OF BRIEFING NOTE	OBJECTIVE OF BRIEFING NOTE	COMMENT / FURTHER INFORMATION
Consumer Direct	To update O&S Board Members on changes to Consumer Direct.	<i>Requested from Mark Ryder on 10/11/11</i>
School Transport – Vacant Seats Policy	To update the Board on changes to the Vacant Seats Policy	<i>Requested from Mark Gore on 16/11/11</i>

### Progress on Commissioned Task and Finish Groups

Topic	Reports to Parent Committees	Status	Comments
<b>Hawthorn Ward</b> Cllr Sally Bragg (Rugby BC), Cllr Jerry Roodhouse, Cllr Sid Tooth, Cllr Claire Watson	Health OSC 1.07.2010	Complete	Recommendations referred to PCT and NHS Partnership Trust. Recommendations accepted.
<b>School Exclusions</b> Cllr Carolyn Robbins (Chair), Cllr Ron Cockings, Cllr Robin Hazelton, Cllr Tim Naylor	Children & Young People OSC 8.9.2010	Complete	Cabinet endorsed the recommendations on 18/11/2010 subject to any financial implications arising from the recommendations being considered as part of the Budget and subject to emerging Government policy changes.
<b>Safeguarding Children</b> Cllr John Ross (Chair), Cllr Julie Jackson, Cllr David Johnson, Cllr Mike Perry	Children & Young People OSC 8.9.2010	Complete	Cabinet endorsed the recommendations on 18/11/2010 subject to any financial implications arising from the recommendations being considered as part of the Budget and subject to emerging Government policy changes.
<b>Child Adolescent Mental Health Services (CAMHS)</b> Cllr Martyn Ashford (Chair), Cllr Sarah Boad, Cllr Clare Hopkinson, Cllr Frank McCarney, Cllr Carolyn Robbins, Cllr Jerry Roodhouse, Cllr Sid Tooth, Cllr Claire Watson	Adult Social Care & Health OSC 16.09.2010	Complete	The recommendations were approved by Cabinet on 16/12/2010, subject to any financial implications being considered as part of the Council's budget process.
<b>Support for Carers</b> Cllr Kate Rolfe (Chair), Cllr Mike Gittus, Cllr Barry Longden, Cllr Claire Watson	Adult Social Care & Health OSC 16.09.2010	Complete	Cabinet on 16/12/2010 approved Recommendations 1, 2, 3,4,8,11,12.



## Progress on Commissioned Task and Finish Groups

Topic	Reports to Parent Committees	Status	Comments
<b>Rugby A&amp;E Services consultation</b> Cllr Dave Shilton (Chair), Cllr Richard Dodd, Cllr Carolyn Robbins, Cllr Helen Walton, Cllr Clare Watson, Cllr Jerry Roodhouse, Cllr Sally Bragg (Rugby BC)	Adult Social Care & Health OSC 12.10.2010	Complete	Recommendations were endorsed by ASC&H OSC on 12.10.2010 and forwarded to Warwickshire PCT and UHCW
<b>Ante Natal and Post Natal Services for Teenage Parents</b> Cllr Angela Warner (Chair), Cllr Carolyn Robbins, Cllr Claire Watson	Adult Social Care & Health OSC 8.12.2010	Complete	Recommendations endorsed by OSC on 8.12.2010. Cabinet 27.1.2011 agreed the recommendations.
<b>Communication with the public and financial accountability</b> Cllr Tim Naylor (Chair), Cllr Carol Fox, Cllr Julie Jackson, Cllr Clive Rickhards, Cllr Angela Warner	Overview & Scrutiny Board 20.07.2011	Complete	Phase 1 recommendations agreed by Cabinet 27.1.2011. Recommendations from Phase 2 agreed by OSB at meeting on 20.07.2011 and are being reported to Cabinet on 08.09.2011.
<b>Public Service Reform</b> Cllr John Ross (Chair), Cllr Jerry Roodhouse, Cllr Sid Tooth, Clive Parsons (Police Authority), Janet Smith (PCT)	Overview & Scrutiny Board 25.05.2011	Complete	Cabinet approved recommendations from Phase 2 at its meeting 30.06.2011. <b>First update on recommendations to the Board – 25<sup>th</sup> January 2012</b>
<b>Household Waste Recycling Centres</b> Cllr Chris Davis (Chair), Cllr Richard Chattaway, Cllr Jeff Clarke, Cllr Barry Lobbett, Cllr Carolyn Robbins, Cllr Ray Sweet	Communities OSC 3.11.2010	Complete	Recommendations forwarded to the Strategic Director and being implemented.

### Progress on Commissioned Task and Finish Groups

Topic	Reports to Parent Committees	Status	Comments
<b>Adult Social Care Prevention Services</b> Cllr Claire Watson (Chair), Cllr Martyn Ashford, Cllr Jeff Clarke, Cllr Jose Compton, Cllr Carol Fox, Cllr Sid Tooth	Adult Social Care & Health OSC 24.1.2011	Complete	Overview and Scrutiny Committee endorsed the recommendations on 24.1.2011 and Cabinet agreed on 27.1.2011.
<b>Discharge from Hospital and Reablement</b> Cllr Jose Compton (Chair), Cllr Martyn Ashford, Cllr Robin Hazelton, Cllr Kate Rolfe, , Cllr Sid Tooth, Cllr Claire Watson	Adult Social Care and Health OSC 29 June 2011	Complete	Reported to OSC on 29.06.2011 and then on to Cabinet on 14.07.2011.
<b>Supporting the Local Economy</b> Cllr June Tandy (Chair), Cllr Richard Chattaway, Cllr Peter Fowler, Cllr David Johnston, Cllr Tilly May, Cllr Chris Williams	Communities OSC 31.08.2011	Complete	Report and recommendations were considered by the Communities OSC on 31.08.2011.
<b>Waste Disposal</b> Cllr Richard Chattaway (Chair), Cllr Clare Hopkinson, Cllr Barry Lobbett, Cllr John Whitehouse	Communities OSC 31.08.2011	Complete	Report and recommendations being considered by Communities OSC on 31.08.2011.
<b>Quality Accounts</b> Cllr Dave Shilton (Chair), Cllr Peter Balaam, Cllr Jeff Clarke, Cllr Jim Foster, Cllr Sid Tooth, Cllr Angela Warner	Adult Social Care and Health OSC – 07.06.2011	Complete	Single Issue meeting held on 07.06.2011. The Committee's commentary on the Quality Accounts were circulated to providers following the meeting

## Progress on Commissioned Task and Finish Groups

Topic	Reports to Parent Committees	Status	Comments
<b>Paediatric Cardiac Surgery Services in England</b> Cllr Martyn Ashford, Cllr Peter Barnes, Cllr Sarah Boad, Cllr Richard Chattaway	This was agreed “virtually” by the Adult Social Care and Health OSC	Complete	The response was sent to the Department of Health before the deadline of 5 October 2011
<b>Paediatric and Maternity Services</b> Cllr Peter Balaam (Chair), Cllr Martyn Ashford, Cllr Carolyn Robbins, Cllr Barry Longden, Cllr Sonja Wilson, Cllr Jim Foster, Lesley Hill (LINK)	This is expected to report to Adult Social Care & Health OSC in February 2012	Live	<p><b>A public consultation is scheduled to begin in February, seeking views on future models of paediatric and maternity service delivery in the north of the county (this is because the current model of paediatric services at George Eliot Hospital has been judged unsustainable).</b></p> <p><b>The Arden Cluster developed a shortlist of 3 service models to consult on in December 2011. However, concerns were raised about the sustainability of Option C, so the consultation was postponed. The George Eliot Hospital is currently working on plans to address these concerns, which may result in a revised Option C. The Arden Cluster is also re-visiting the Business Case to address concerns raised by the T&amp;F Group and other stakeholders during the pre-consultation phase. Members are currently awaiting the outcomes of these last two activities, and the subsequent changes to the proposed consultation, in order to continue its pre-consultation work.</b></p> <p><b>An interim report will be taken to the ASC&amp;H OSC in February to update the Committee on progress to date and next steps. When the formal 90-day consultation is underway, the role of the T&amp;F Group will be i) to monitor participation (after 30 days and after 60 days), offering feedback/recommendations to the Cluster as appropriate and ii) to draft a formal response on behalf of the Committee.</b></p>

### Progress on Commissioned Task and Finish Groups

Topic	Reports to Parent Committees	Status	Comments
<b>Older Adult Mental Health Services</b> Cllr Jerry Roodhouse (Chair), Cllr Peter Fowler, Cllr Sid Tooth	Adult Social Care and Health OSC – 15 February 2012	<b>Live</b>	<p><b>The Task and Finish Group has held initial meetings with CWPT, Arden Cluster and colleagues within Adult Social Services. The Task and Finish Group meeting scheduled for 11<sup>th</sup> January was cancelled by the PCT as the consultation document (that the Group will be scrutinising) was still not ready.</b></p> <p><b>A short report will be prepared for the Adults O&amp;S on the background to the review, what work has been done so far, and options for next steps.</b></p>
<b>Post 16 Transport</b>	<b>To be confirmed</b>	<b>Live</b>	<b>Review to commence January 2012</b>

## Appendix C

### Proposed Scrutiny Review Outline

<b>Review Topic</b> (Name of review)	<b>Post 16 Transport</b>
<b>Panel/Working Group etc – Members</b>	TBA
<b>Key Officer Contact</b>	Nick Williams, Kevin McGovern
<b>Relevant Portfolio Holder(s)</b>	Cllr Heather Timms
<b>Relevant Corporate/LAA Priorities/Targets</b>	Raising educational attainment and improving the lives of children, young people and families
<b>Timing Issues</b>	Start no earlier than January 2012 to enable an assessment of the 2011/12 changes which are due to commence from September 2011.
<b>Type of Review</b>	Select committee style
<b>Resource Estimate</b>	This review if commissioned is likely to take somewhere between 1-2 months to complete the review i.e. up to having an agreed final report ready for submission to committee,. A provisional estimate of scrutiny officer support is between 90 to 120 hours or 15 -20 days depending on the actual methodology used by the review. This assumes a review planning meeting, select committee, meeting to develop conclusions and recommendations, includes arrangements for meetings, research time, liaison and contact with witnesses and write up of evidence and the final report.
<b>Rationale</b> (Key issues and/or reason for doing the review)	The medium term savings plan agreed as part of the 2010/11 revenue budget resolutions assumes savings over 3 years of £1.3M [£379000 in 2010/11, £550,000 in 2011/12 and £371,000 in 2012/13]. The Children Young People and families OSC received a report on 23 June 2010 on the policy changes necessary to achieve the savings target. Concern was expressed about the impact on the education and achievement of children and young people, particularly in rural areas, and the consequent impact on providers. The medium term savings plan agreed as part of the revenue budget 2011/12 set out cumulative savings of £1.087M [2011/12], £2.614M [2012/13], and £3.114M [2013/14]. Cabinet on 14/04/2011 approved changes in policy for the 2011/12 academic year (from September 2011) The focus of the review is to assess the impact of the changes on the opportunities for education and achievement of young people, particularly those in rural areas.
<b>Objectives of Review</b> (Specify exactly what the review should achieve)	<ul style="list-style-type: none"> <li>• Assess the impact of the changes in Post 16 Transport policy on the attainment/educational opportunities for young people, particularly those in rural areas.</li> <li>• Consider proposals for the future funding of the service and any further policy changes.</li> <li>• Assess the implications and impact of any future service/policy changes.</li> </ul>

<p><b>Scope of the Topic</b> (What is specifically to be included/excluded)</p>	<p><u>Include</u> The following is included in the scope of the review: Seeking views of</p> <ul style="list-style-type: none"> <li>• Heads of rural schools from which significant numbers of pupils leave at age 16 and travel somewhere else for post-16 courses</li> <li>• Colleges to which pupils travel</li> <li>• Yr12 students at Colleges</li> <li>• Parents of Yr 11 students in rural schools</li> </ul> <p><u>Excluded</u> The following falls outside the scope of the review:</p> <ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>Indicators of Success – Outputs</b> (What factors would tell you what a good review should look like?)</p>	<ul style="list-style-type: none"> <li>• Recommendations accepted and implemented</li> </ul>
<p><b>Indicators of Success – Outcomes</b> (What are the potential outcomes of the review e.g. service improvements, policy change, etc?)</p>	<ul style="list-style-type: none"> <li>• No significant adverse impact on the opportunities for education and attainment for young people.</li> </ul>
<p><b>Other Work Being Undertaken</b> (What other work is currently being undertaken in relation to this topic, and any appropriate timescales and deadlines for that work)</p>	

## **Overview and Scrutiny Committee Board proposal for Task and Finish Group for the Street Lighting Energy Saving Project**

The purpose of this briefing is to request the formation of a Task and Finish Group within the Communities Overview and Scrutiny Committee which will consider the Street Lighting Energy Saving project.

As part of the County Council savings plan, Street Lighting has been set a target of £500,000 to be saved from the annual electricity budget from financial year 2013/14. To achieve this saving part-night lighting is to be implemented throughout the County affecting approximately 80% or 39,000, of the street lights owned and maintained by Warwickshire County Council.

The purpose of the proposed Task and Finish Group would be to look at the project under specific terms of reference. Some areas which could be considered would be;

- Timing of switching to part-night operation, either adopting a phased approach or all at once,
- The criteria used to identify the 80% of lights required to be switched to part-night operation to achieve the agreed financial savings,
- Review consultation proposals and results,
- Equitability of the project, in terms of it's impact on the residents of Warwickshire.
- Benchmarking against other Local Authorities who are currently operating on a part-night basis or in the process of moving to part-night operation.

In order to achieve the £500,000 saving in financial year 2013/14 we would need to switch to Part-Night operation from 1<sup>st</sup> April 2013.

By forming the Task and Finish Group in February should allow sufficient time to consider the project before reporting the findings at the September 2012 Overview and Scrutiny Committee.